



MINUTES
DEEP RIVER MINOR HOCKEY ASSOCIATION
ANNUAL GENERAL MEETING
April 27, 2016/ 7:00 pm / Deep River Library

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DRAMHA Executive
2015/2016:

Steve Bird, President;
Al Taylor, Treasurer

Lianne Wheeler, Secretary
Julie McLaren, Equipment

Manager

Jessy Pace, Ice Allocator
Trevor Horne, Referee-in-Chief
Jen Causey, Director of House
Rob McLaren Fundraiser

Brodie Whitelaw, Director of Competitive
Becky Olstad, Trophy Manager
Mike Cameron, IP Coordinator

Regrets from Executive: Rod Munch, Tournament Convener; Keith Olstad, VP/Risk and Safety; Tracy Kasaboski, Registrar; Doug Cameron, Webmaster

Present from the general public: Laurie and Darin Menard, John Hoyle, Will Fitton, Angela Mayhew, Dillon Chester, Candace Stephenson, David Miller, Ken Titterington, Pat Causey, Chris Murphy, Chantel LeBeuf, Nick Christian, Nicole Friel, Sara Chester

MINUTES

1. Additions to the agenda – there were none
2. Approval of Minutes from April 29, 2015 motion from Al Taylor, seconded by Trevor Horne -
CARRIED
3. Reports
 - a. President – Steve Bird reported that financially we are in good shape, we have a high and increasing level of registrations, limited number of issues with parents which is much less than other associations – minor midget rep is a good possibility next year;
 - b. Vice President/Risk and Safety –Keith Olstad reported that First Aid Kits need to be returned to his house preferably on the week end. He will then facilitate the handoff to the new VP / Risk safety. There were a few injuries this year (exact number he does not have right now). There were four concussions, one of which was severe, yet returned to play. Minor injuries were just that. Injury reports were handed off as required and no parent wished to proceed with Insurance claims under the timelines. All Trainers were prompt and provided great care. There were a number of trainers that offset other teams which allowed the kids to play covered by a DR association Trainer. All trainers were qualified to the correct level. All coach staff received their proper security checks in a timely manner. A trainer Indoc must be completed at the start of the season – Mandatory

– as well as continuing refresher as required, to include concussion protocol, casualty action plan, etc. I will pass of the Ethics boards that I was working on. Sorry was unable to complete. The on ice helper program should be reinforced and supported for next year to include some more minor teams. Finally thanks for the great support with me in this position as part of DRAMHA. I will continue to support after my deployment for the year

a. Registrar – Tracy Kasaboski –

REGISTRATION REPORT - AGM APRIL 27 2016							
Level	12/13	13/14	14/15	15/16	Moving up	Coming up	projected
IP	32	32	32	42	-21		+21
NOVICE	19	21	31	27	-14	+17	30
ATOM	27	26	21	26	-11	+16	31
PEEWEE	34	31	28	25	-11	+13	27
BANTAM	27	29	34	32	-18	+11	25
MIDGET	15	14	29	38	-10	+18	46
TOTAL	154	153	175	190			180*

*plus new registrants

- a. Secretary – Lianne Wheeler reported that she is stepping down this year and will gladly pass on all files (they are electronic). The executive might consider having the secretary post a synopsis of the minutes from each meeting on the website to increase transparency.
- b. Ice Allocator – Jessy Pace reported that only two ice times were lost this year
- c. Director of Competitive – Brodie Whitelaw - 4 of 5 levels had rep teams this past season. The team composition guideline and associated rep/house coordination meetings held each season prior to conditioning week are going well in pro-actively structuring the different levels.

In terms of transfers,

- Facilitated 1 rep transfer out of the association (Ryan Broome - Peewee)
- Facilitated 1 rep transfer into the association (Sacha Jolin - Atom)

Our 2nd Rep Hockey day was held in December. The event is becoming a main-stay, with over good attendance at games and for the dinner.

Midget was probably the only team in the league who didn't have experienced veteran Aces players returning and felt the impact.

Bantam, although starting a bit slow, gained momentum as the season went on, finishing 3rd after the regular season - and went on a run defeating Renfrew in a tight final series. Congratulations to the Bantams.

Atom Rep were either champions or finalists in several tournaments including the regional silver stick. Finishing a close 2nd in regular season and losing a close finale to Pembroke in the Playoffs. A great season of development for the atoms.

Novice won 3 tournaments. Were Finalists and B-Champs in two others. They were also the league regular season championship, and league playoff finalists

All the Rep teams attended the year-end Baltimore tournament, a nice way to wrap up the season.

Forecast/Issues for the upcoming 2015/16 season:

All levels appear to be in a solid position (in terms of numbers of forecasted players) to have viable Rep teams next season, with a caveat at Bantam. There is an uncertainty at Bantam, particularly around player numbers and potential interested coaches. This will need attention after registration.

Minor midget was discussed prior to this season, and will once again be reviewed in-house and hopefully pushed at the district level. There is a strong desire for minor midget within the Deep River group, and a belief that it should be pushed at the district. Player safety remains one of the strongest drivers for minor midget.

The ice allocation schedule was considered an improvement by most levels, however there remains some concerns that should be reviewed heading into next season.

- Reminder - The deadline for coaching applications are due by end of May, with interviews selections conducted prior to end of June. Reminders will be sent out in 2 weeks.
- Congratulations to Taylor Sims on being selected for the Lady Senators for 2016/17 (Girls hockey equivalent of the OHL). Selection process saw 19 players competing for 3 spots. A huge accomplishment for Taylor and the Sims Family.

a. Director of House – Jen Causey –

- i. DRAMHA fielded a house hockey team in each of the age divisions this year, with two teams in Peewee. At the commencement of the season there was a struggle to find coaches in several age categories, specifically Novice, Atom, and Peewee. Consideration should be given to having the Director of House Hockey take a more pro-active approach and emailing parents of each cohort to solicit volunteers following early registration, rather than waiting to see if anyone steps forward without prompting. While that approach may not be necessary for competitive, and may also not be required for all cohorts in house, it may help mitigate coaching concerns when they do arise a little earlier.
- ii. Since some teams did not have team staff selected early, new staff were delayed in getting information that would make their roles easier as they missed the coaches and manager's meeting. In Novice in particular, where many parents are new to hockey and do not have prior exposure to a regular season, play-offs, scheduling, etc, it may help if the Executive pays particular attention to that cohort. This is not to imply that there were

any problems because of this, but rather, that the extra effort might help make the volunteers' roles a little easier to understand and fulfill.

- iii. All House teams, with the exception of Midget, hosted a successful tournament once again this year.
 - iv. In instances whereby there are two house teams in a given cohort, it might be more prudent for the Executive to direct the process of how team division will occur, and give careful consideration to initial communication to that cohort – ie. Who is responsible to tell parents when the ice times are, what is conditioning ice, how team selection will occur, etc. Is it one of the designated coaches, is it Director of House? When it is just one big cohort it is a “messier” start to the season, and we should make sure both the coaches, parents, and executive all understand how we plan to approach the problem. This year the two coaches of Peewee did a very good job of dividing the teams, factoring in not just skill level, but balancing potential team staff as well, and involving the executive in the process. The deliberate approach mentioned above is just a recommendation to formalize the process that was followed this year.
 - v. Throughout the year, I received minimal queries from House Team Staffs, and endeavored to pass information along to them following executive meetings via email. Based upon the various feedback I had from around the arena, DRAMHA house hockey had a successful year in terms of it being a positive experience for those involved. In both Peewee and Atom this year, there were first time hockey players. Those players and parents in particular were extremely happy with their experience, which is an important indicator of success and speaks volumes of the quality of our volunteer coaches and team staffs. Without them, the season would not be possible for any of the kids.
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- a. Equipment Manager – Julie McLaren reported that Purchased items for the 2015/16 year were: Stick handling Aids, 2 passing aids, Ice divider, Goalie equipment for atom house - pads, chest protector, blocker and trapper, Bulk order of Knights socks, TOTAL - \$ 6373.79 spent. I sold 39 pairs of socks @\$25 a pair = \$975. In the off-season will look at having a local seamstress repair some of the jerseys around the neckline.
 - b. Tournament Convener – Rod Munch – no report sent but it was a successful tournament season.
 - c. Trophy Manager – Becky Olstad reported that \$4612.60 was spent on trophies this year
 - d. Referee In Chief – Trevor Horne reported that we did have to bring a few referees in from Petawawa at times – the two new young refs did very well. Looking at beefing things up next year.
 - e. Fundraiser – Rob McLaren reported that not counting individual teams, fundraising and donations is around \$10,000 this year. As of yesterday all teams have handed in their individual team fundraising money. For the start of next season I would like to propose adding to the fundraising policy that all monies are to be given to the treasurer by way of money order or bank draft. Denise Bristol was the winner of the DRAMHA free registration. I have booked the DRAMHA 2nd annual golf tournament for Saturday August 13th. I am meeting with Shawn Patterson tomorrow at the

arena this is the next step to the relocation and hanging system of banners (I think we should establish a policy of what goes up and add this to the trophy co-ordinator position for next year)

f. Treasurer – Al Taylor – **General Account**

Income Estimated to April 30 2016	Expenses Estimated to April 30 2016	Net Income April 30, 2015
138 843.33	127 887.45	10 955.88

All outstanding commitments brought to the attention of the executive as of April 27, 2016 have been recorded in the Income Statement. Ice Rental is the association's largest expense. We will be moving to online payments next season.

Balance Sheet: as of March 31, 2016

General Account	19 993.95
High Interest Savings Account	11 937.23
Community Bond (Matures December 2015)	8375

A discussion ensued regarding the difficulties in tracking cash and how we can improve accountabilities, especially when managers have to collect money from parents.

- IP Coordinator – Mike Cameron reported there were 36 players in IP and 22 going on to higher levels – we appreciated Wednesday ice time changes from Friday – great improvements – 6 kids made spring hockey teams;
- Webmaster – Doug Cameron did not send a report but he did an excellent job of keeping the website up to date – he will also video tape games next year for a team that might want this.

1. New Business:

a. Elections

- i. President – nomination from floor from Chantel for Trevor Horne, he accepted; nomination from floor from Ken Titterington for Al Taylor, he accepted, nomination from the floor for Jenn Causey, she declined; both candidates gave a short speech; ballots were counted by Becky Olstad and Brodie Whitelaw – Al Taylor was successful – motion by Trevor and Jenn to destroy ballots – CARRIED
- ii. Vice-President/Risk and Safety – nomination from Rob McLaren for Jenn Causey, she accepted – asked three times, none further – ACCLAIMED
- iii. Registrar – nomination for registrar in-training – nomination from Candice Stephenson for Laurie Menard, she will think about this and connect with the executive
- iv. Secretary – nomination from the floor from Jenn Causey for Nicole Friel, she accepted – ACCLAIMED
- v. Ice Allocator – assigned – Jessy Pace
- vi. Referee in Chief – assigned – Trevor Horne

- vii. Director of Competitive – Steve asked Brodie if he wanted to stay in this position, he accepted, nomination from the floor from Sara Mayhew for Dillon Chester, he accepted; both candidates gave a short speech; ballots were counted by Becky and Lianne; Brodie was successful candidate; motion to destroy ballots by Rob M and Jenn Causey – CARRIED
- viii. Director of House – nomination from Jenn Causey for Director of House Ken Titterington, he accepted, asked 3 times – ACCLAIMED
- ix. Equipment Manager – nomination from Candice for Julie McLaren, she accepted, asked 3 times, ACCLAIMED
- x. Tournament Convener – nomination from Darin for Candice Stephenson, she accepted, Rod Munch had agreed to stand; a short speech was given by Candice, ballots were counted by Becky and Lianne, successful candidate Candice; motion destroy ballots by AI and Jenn – CARRIED
- xi. Trophy Coordinator – no nominations received, asked 3 times, vacant for now (Jessy would consider doing it if no one comes forward) – John Hoyle volunteered to be Trophy Coordinator - ACCLAIMED
- xii. Fundraiser – Rob McLaren was nominated by David Miller, he accepted, asked 3 times, no further candidates – ACCLAIMED
- xiii. Treasurer – asked 3 times for candidates, none came forward, remains vacant
- xiv. IP Coordinator – Mike Cameron – agreed to continue

1. Other business

- a. Will Fitton reported that Jump Start provides funding for 'big play' money and regular funding – there will be applications opened up soon. All information can be found on the JumpStart website and can be done independently.
 - b. Brodie Whitelaw reported that there could be a possible initiative to start an arena improvement committee which would work with the Town Council and or Recreation Department – all user groups would be invited
 - c. Jenn Causey – will be organizing an equipment swap around mid-August and will provide further details as available
2. Adjournment – motion by Steve Bird to adjourn the meeting at 8:10pm